

CORTLAND BANCORP INC

Form 10-K405

March 27, 2002

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UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
WASHINGTON, D.C. 20549

FORM 10-K

[x] Annual Report Pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934

For the fiscal year ended December 31, 2001.

Commission file number 0-13814

Cortland Bancorp

(Exact name of
registrant as
specified in its
charter)

Ohio

(State or other jurisdiction of
incorporation or organization)

194 West Main Street
Cortland, Ohio

(Address of principal executive offices)

34-1451118

(I.R.S. Employer Identification No.)

44410

(Zip Code)

Registrant's telephone number, including area code: (330) 637-8040

Securities registered pursuant to Section 12(b) of the Act: None

Securities registered pursuant to Section 12(g) of the Act:

Common Stock, no par value

(Title of Class)

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for shorter periods that the registrant was required to file such reports) and (2) has been subject to such filing requirements for the past 90 days. Yes ☒ No ☐

Indicate by check mark if disclosure of delinquent filers pursuant to Item 405 of Regulation S-K (229.405 of the chapter) is not contained herein, and will not be contained, to the best of registrant's knowledge, in definitive proxy or information statements incorporated by reference in Part III of the Form 10-K or any amendment of this Form 10-K [x].

The aggregate market value of the voting stock held by nonaffiliates of the registrant as of March 20, 2002:

Common Stock, No Par Value - \$85,981,421

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The number of shares outstanding of the issuer's classes of common stock as of March 20, 2002:

Common Stock, No Par Value -3,917,149 shares

DOCUMENTS INCORPORATED BY REFERENCE

Portions of the Annual Shareholders Report for the year ended December 31, 2001 are incorporated by reference into Parts I and II.

Portions of the Proxy Statement for the annual shareholders meeting to be held April 16, 2002 are incorporated by reference into Part III.

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PART I

Item 1. Business

General

THE CORPORATION

Information relating to Item 1 Business General THE CORPORATION is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference.

CORTLAND BANKS

Information relating to Item 1 Business General CORTLAND BANKS is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference.

NEW RESOURCES LEASING COMPANY

Information relating to Item 1 Business General NEW RESOURCES LEASING COMPANY is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference.

SUPERVISION AND REGULATION

Information relating to Item 1 Business General SUPERVISION AND REGULATION is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference.

COMPETITION

Information relating to Item 1 Business General COMPETITION is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference.

EMPLOYEES

Information relating to Item 1 Business General EMPLOYEES is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 4, Brief Description of the Business and is incorporated herein by reference

Table of Contents**Statistical Disclosure****I. DISTRIBUTION OF ASSETS, LIABILITIES AND SHAREHOLDERS' EQUITY;
INTEREST RATES AND INTEREST DIFFERENTIAL**

Information relating to I Distribution of Assets, Liabilities and Shareholders' Equity; Interest Rates and Interest Differential is set forth in the Corporation's 2001 Annual Report to Shareholders under the pages indicated below and is incorporated herein by reference:

	<u>Pages in 2001 Annual Report to Shareholders</u>
A. Average Balance Sheet December 31, 2001, 2000 and 1999	28 & 29
B. Analysis of Net Interest Earnings Years ending December 31, 2001, 2000 and 1999	28 & 29
C. Rate and Volume Analysis 2001 change from 2000 and 2000 change from 1999	33

II. INVESTMENT PORTFOLIO

Information relating to II Investment Portfolio is set forth in the Corporation's 2001 Annual Report to Shareholders under the pages indicated below and is incorporated herein by reference:

	<u>Pages in 2001 Annual Report to Shareholders</u>
A. Book value of investments December 31, 2001, 2000 and 1999	40
B. Summary of securities held December 31, 2001	40 & 41
C. N/A	

Table of Contents**III. LOAN PORTFOLIO (ALL DOMESTIC)****A. TYPES OF LOANS**

Information relating to III Loan Portfolio A. Types of Loans is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 37, Loan Portfolio and is incorporated herein by reference.

B. MATURITIES AND SENSITIVITIES OF LOANS TO INTEREST RATES

Information relating to III Loan Portfolio B. Maturities and Sensitivities of Loans to Interest Rates is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 37, Loan Portfolio and is incorporated herein by reference.

C. RISK ELEMENTS

Information relating to III Loan Portfolio C. Risk Elements, is set forth in the Corporation's 2001 Annual Report to Shareholders under the pages indicated below and is incorporated herein by reference:

	<u>Pages in 2001 Annual Report to Shareholders</u>
1. Nonaccrual, Past Due and Restructured Loans	
(1) Aggregate amount in each category (5 years)	32
(2) Interest income	
(i) That would have been recorded	15 & 32
(ii) That was included in income	15 & 32
(3) Policy for placing loans on non-accrual status	10 & 15
2. Potential Problem Loans	16
3. Foreign Outstandings	N/A
4. Loan concentrations over 10% not otherwise disclosed	N/A

D. Other Interest Bearing Assets N/A

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IV. SUMMARY OF LOAN LOSS EXPERIENCE

A. Analysis of the Allowance for Loan Loss

Information relating to IV Summary of Loan Loss Experience A. Analysis of the Allowance for Loan Loss is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 35, Loan Loss Experience and is incorporated herein by reference.

B. Breakdown of the Allowance for Loan Losses

Information relating to IV Summary of Loan Loss Experience B. Breakdown of the Allowance for Loan Losses is set forth in the Corporation's 2001 Annual Report to Shareholders under the pages indicated below and is incorporated herein by reference.

	<u>Pages in 2001 Annual Report to Shareholders</u>
Breakdown of the Allowance for Loan Losses	36
Percentage of loans in each category	37
Loan Commitments and Lines of Credit	19

V. DEPOSITS (ALL DOMESTIC)

A. Average Deposits and Average Rates Paid on Deposit Categories

Information relating to V Deposits A. Average Deposits and Rates is set forth in the Corporation's 2001 Annual Report to Shareholders, Pages 28 & 29, Three Year Summary Average Balance Sheet, Yields and Rates and is incorporated herein by reference.

B. Not applicable

C. Not applicable

D. Summary of Time Deposits of \$100,000 or More

Information relating to V Deposits D. Summary of Time Deposits of \$100,000 or More by Maturity Range, is set forth in the Corporation's 2001 Annual Report to Shareholders, Page 17, Note 6, Deposits and is incorporated herein by reference.

VI. RETURN ON EQUITY AND ASSETS

Information relating to VI Return on Equity and Assets is set forth in the Corporation's 2001 Annual Report to Shareholders, page 27, Selected Financial Data and is incorporated herein by reference.

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Item 2. Properties

CORTLAND BANCORP S PROPERTY

Information relating to Item 2 Properties is set forth in the Corporation s 2001 Annual Report to Shareholders, page 4, Brief Description of the Business CORTLAND BANCORP and is incorporated herein by reference.

CORTLAND BANKS PROPERTY

Information relating to Item 2 Properties is set forth in the Corporation s 2001 Annual Report to Shareholders, page 4, Brief Description of the Business, THE CORTLAND SAVINGS AND BANKING COMPANY and is incorporated herein by reference.

Information relating to Item 2 Properties Location of Offices is set forth in the Corporation s 2001 Annual Report to Shareholders, page 52, Cortland Banks Offices and Locations and is incorporated herein by reference.

Item 3. Legal Proceedings

Information relating to Item 3 Legal Proceedings is set forth in the Corporation s 2001 Annual Report to Shareholders, page 25, Note 16, Litigation and is incorporated herein by reference.

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Item 4. Submission of Matters to a Vote of Security Holders

No matters were submitted to a vote of security holders during the fourth quarter of the fiscal year covered by this report.

Executive Officers of the Registrant

The names, ages and positions of the executive officers as of March 20, 2002 are as follows:

<u>Name</u>	<u>Age</u>	<u>Position Held</u>
Rodger W. Platt	66	Chairman of the Board, President and Director
Lawrence A. Fantauzzi	54	Senior Vice President, Controller, Secretary, Treasurer and Chief Financial Officer
James M. Gasior	42	Senior Vice President, Chief of Lending and Administration

All of the officers listed above will hold office until the next annual meeting of shareholders and until their successors are duly elected and qualified.

Principal Occupation and Business Experience of Executive Officers

During the past five years the business experience of each of the executive officers has been as follows:

Rodger W. Platt has been Chairman of the Board of Cortland Bancorp and the subsidiary bank since November 1987. He has been a Director and President of Cortland Bancorp since its formation in April of 1985. He has been a Director of the subsidiary bank since 1974 and has been President since 1976.

Lawrence A. Fantauzzi has been the Controller of Cortland Bancorp and the subsidiary bank since April 1987. He became Treasurer and Chief Financial Officer of Cortland Bancorp and the subsidiary bank in December 1992. He became a Director of New Resources Leasing Company in November 1995, and Senior Vice President of the subsidiary bank in April 1996. In February 1999, he was elected Secretary of the Corporation and appointed to the Board of Directors of Cortland Bancorp and the subsidiary bank.

James M. Gasior has been Senior Vice President of Lending and Administration of Cortland Bancorp and its subsidiary bank, since April 1999. He had previously been Senior Vice President and Chief Operations Officer from April 1996 through March 1999, and Vice President and Chief Operations Officer of Cortland Bancorp and subsidiary from June 1993 through March 1996. He became a Director of New Resources Leasing Company in November 1995.

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Information relating to Items 5, 6, 7, 7A and 8 is set forth in the Corporation's 2001 Annual Report to Shareholders under the pages indicated below and is incorporated herein by reference:

	<u>Pages in 2001 Annual Report to Shareholders</u>
Item 5	Market for Registrant's Common Equity and Related Shareholder Matters
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	Discussion of Dividend Restrictions
	25
Item 6	Selected Financial Data
	27
Item 7	Management's Discussion and Analysis of Financial Condition and Results of Operations
	30-48
Item 7A	Quantitative and Qualitative Disclosures About Market Risk
	44-45, 47-48
Item 8	Financial Statements and Accompanying Information
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Item 9	Changes in and Disagreements with Accountants on Accounting and Financial Disclosures
	None

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PART III

Item 10. Directors and Executive Officers of the Registrant

Information relating to directors of the Corporation will be set forth in the Corporation's definitive proxy statement to be filed with the Securities and Exchange Commission in connection with its annual meeting of shareholders to be held April 16, 2002. Such information is incorporated herein by reference. Information relating to executive officers of the Corporation is set forth in Part I. Pages 2-8, 10-14 and 16-17.

Item 11. Executive Compensation

Information relating to this item will be set forth in the Corporation's definitive proxy statement to be filed with the Securities and Exchange Commission in connection with its annual meeting of shareholders to be held April 16, 2002. Such information is incorporated herein by reference. Pages 7-8 and 10.

Item 12. Security Ownership of Certain Beneficial Owners and Management

None

Item 13. Certain Relationships and Related Transactions

Information relating to this item will be set forth in the Corporation's definitive proxy statement to be filed with the Securities and Exchange Commission in connection with its annual meeting of shareholders to be held April 16, 2002. Such information is incorporated herein by reference. Page 3,4 & 9.

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PART IV

Item 14. Exhibits, Financial Statement Schedules and Reports on Form 8-K

(a) 1. Financial Statements

Included in Part II of this report:

Item 8., Financial Statements and Accompanying Information, is set forth in the Corporation's 2001 Annual Report to Shareholders and is incorporated by reference in Part II of this report.

(a) 2. Financial Statement Schedules

Included in Part IV of this report as Exhibit 23:

Independent Accountants' Consent

Schedules:

All schedules are omitted because they are not applicable.

(a) 3. Exhibits

The exhibits filed or incorporated by reference as a part of this report are listed in the Index to Exhibits which appears at page IV-3 hereof and is incorporated herein by reference.

(b) Report on Form 8-K

No reports on Form 8-K were filed for the three months ended December 31, 2001.

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Pursuant to the requirements of Section 13 or 15(d) of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

CORTLAND BANCORP

March 26, 2002
Date

By Rodger W. Platt, President

Pursuant to the requirements of the Securities Exchange Act of 1934, this report has been signed below by the following persons on behalf of the registrant and in the capacities and on the dates indicated.

<u>Rodger W. Platt</u>	Chairman of the Board, President and Director (Principal Executive Officer)	<u>March 26, 2002</u> Date
<u>David C. Cole</u>	Director	<u>March 26, 2002</u> Date
<u>George E. Gessner</u>	Director	<u>March 26, 2002</u> Date
<u>William A. Hagood</u>	Director	<u>March 26, 2002</u> Date
<u>James E. Hoffman, III</u>	Director	<u>March 26, 2002</u> Date
<u>Richard B. Thompson</u>	Director	<u>March 26, 2002</u> Date
<u>K. Ray Mahan</u>	Director	<u>March 26, 2002</u> Date
<u>Timothy K. Woofter</u>	Director	<u>March 26, 2002</u> Date
<u>Lawrence A. Fantauzzi</u>	Senior Vice President, Controller, Secretary, Treasurer and Chief Financial Officer	<u>March 26, 2002</u> Date
<u>James M. Gasior</u>	Senior Vice President, Chief of Lending and Administration	<u>March 26, 2002</u> Date

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INDEX TO EXHIBITS

The following exhibits are filed or incorporated by reference as part of this report:

- 3.i. Articles of Incorporation of the Corporation as currently in effect and any amendments thereto, (incorporated by reference to Registrant's Registration Statement on Form S-3 filed on October 28, 1993, exhibit A).
- 3.ii. Bylaws and/or Code of Regulations of the Corporation as currently in effect (incorporated herein by reference to Registrant's Registration Statement on Form S-3 on October 28, 1993, exhibit B).
- 4 The rights of holders of equity securities are defined in portions of the Articles of Incorporation and Bylaws as referenced in 3.i. and 3.2.
- 11 Statement regarding computation of earnings per share (filed herewith).
- 13 Annual Report to security holders (filed herewith).
- 21 Subsidiaries of the Registrant (filed herewith).
- 23 Consents of experts and counsel Consent of independent accountants (filed herewith).

Copies of any exhibits will be furnished to shareholders upon written request. Requests should be directed to Lawrence A. Fantauzzi, Secretary, Cortland Bancorp, 194 West Main Street, Cortland, Ohio 44410.

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